



## Occupational Therapist

### **SUMMARY:**

Under general supervision, the Occupational Therapist plans, organizes and conducts a variety of medically necessary sensorimotor, educational, recreational, social, and treatment modality activities designed to help participants regain physical or mental functioning or adjust to their disabilities.

### **SPECIFIC DUTIES AND FUNCTIONS:**

1. Works with other inter-disciplinary team members to coordinate rehabilitative services for P.A.C.E. participants.
2. Devises a treatment program in accordance with the objectives of the plan of care after evaluating the participant.
3. Teaches participant skills and techniques required for participation in treatment and program activities.
4. Documents all care given to participants and submits to medical records in a timely manner.
5. Maintains clinical records, statistics, Data PACE, and related forms timely and accurately.
6. May direct the activities of Occupational Therapy Assistants, Rehabilitation Technician, students and other Rehabilitation Personnel.
7. Actively participates in professional organizations and in-service education programs by leading discussion and presenting reports.
8. Performs other related duties as required.
9. Must complete initial and periodic assessments including home and facility assessment as needed.
10. Must communicate participant changes to team members, and document in plan of care.
11. Assist with coordination of 24 hour care delivery.
12. Must complete assessments prior to care conference with participant.

### **KNOWLEDGE, SKILLS AND ABILITIES:**

1. A professional level of knowledge in Occupational Therapy, which is obtained in baccalaureate or higher degree program, accredited by the American Medical Association and the American Occupational Therapy Association.
2. Must be legally authorized to practice in Michigan. Shall provide a valid License/Certification from The National Board for Certification of Occupational Therapy and a valid Occupational Therapy registration certificate from the state of Michigan. (Will act only within the scope of his/her authority to practice).
3. The job requires certain physical abilities in order to lift and position participants and to perform treatment modalities.
4. A high level of interpersonal skill is required in order to effectively interface with participants, caregivers, and team members.
5. One year experience working with a frail or elderly population.
6. Two years appropriate experience as an occupational therapist.

